

Stated Meeting  
First Presbyterian Church  
March 21, 2024 7:00 PM, Meeting Room

Elders Present: Candy Brown, Nebbie Brown, AJ Conti, Diane Crosthwaite, Lori Disbennett, Debby Galloway, Donna Maley, Linda Rinehart, Jill Sements, Kathy Wickline, and Kathi Kinney- Clerk/Elder, Moderator-Rev. Diane Flynn, Kathy Strohm, Treasurer

Elders Excused: Dave Gibson

A quorum was present.

The meeting was opened with devotions and prayer.

**Session Actions:**

1. On **motion, second and VOTED** the minutes of February 15, 2024 were approved.
2. On **motion and VOTED** to approve the Child Protection policy as updated by the Administration Committee with the only change being to add VBS to page 2.
3. On **motion, second and VOTED** to approve renewing our 7-month CD at the current rate of 5.13% annual.
4. On **motion, second and VOTED** to approve the application for a Huntington Clover account as credit card payment processor. If approved, the our Vanco contract would be cancelled.
5. On **motion, second and VOTED** per recommendation from the Treasurer, to transfer \$42,627.43 from the Kennedy Fund to cover the deficit in the Mission Fund retroactive to 2023. Motion amended to include “on paper only.”
6. On **motion, second and VOTED** to transfer another \$5000 from the Kennedy fund to cover the remaining deficit in the Mission Fund in order to bring the balance to positive, retroactive to 2023 on paper only.
7. On **motion, second and VOTED** on recommendation from the treasurer, to transfer \$7176.69 from the New Covenant Session balance to cover the deficits in the NCF Education, Mission, and Property Funds retroactive to 2023 on paper only.
8. On **motion, second and VOTED** to move inactive funds into the proper committee funds retroactive to 2023 on paper only.
9. On **motion and VOTED** to approve the contract for Gap Pastor David Bubb as written.
10. Motion to approve the Crazy Quilters group to hold a sew in on April 20 from 9-3 in Kennedy Hall. TABLED
11. Motion to approve the Crazy Quilters group to hold their September meeting on September 6 instead of September 5 in Kennedy Hall. TABLED

12. **Motion** to approve the Crazy Quilters group to hold a sewing workshop from Thurs October 10 through Saturday October 12 from 9a-3p in Kennedy Hall. **TABLED**
13. On **motion and VOTED** the financial report was accepted and will be submitted for audit.
14. On **motion, second and VOTED** all reports were received.
15. Rev. Flynn explained that Session should have a discussion soon of how many Deacons and Elders there should be.
16. On **motion, second and VOTED** to purchase new microphones at a cost of up to \$150 with money from the Session Discretionary Fund.
17. On **motion, second and VOTED** to allow AJ Conti to use the credit card to purchase food for the Easter breakfast up to the budgeted amount of \$575.

**Reports were received from:**

1. Pastor's report was distributed
2. Clerk's Report was distributed.
3. Mission Team Reports were distributed.
4. Administrative Team Report was distributed.
5. Worship Team Report was distributed.
6. Presbytery meeting report was distributed.
7. Property Team Report was distributed.
8. Education Team Report was distributed.
9. Treasurer's report was distributed.
10. Nominating Committee Report - no meeting
11. Stewardship Committee-No meeting

**Ministrations:**

1. Communion:

Communion was celebrated on March 3, 2024 by Rev. Diane Flynn

2. Homebound Communion:

Communion was celebrated by Rev. Diane Flynn with assistance from Elder Dave Gibson on March 7, 2024 with Duane and Judy VanDuzen.

The below documentation was received into the minutes due to email votes:

On February 19, 2024 on **motion, second and VOTED** to proceed with TK Elevator to replace the mother board for the elevator as soon as possible and to use Property Emergency maintenance (Kennedy) while waiting to hear if Insurance will cover.

On March 5, 2024 on **motion, second and VOTED** to approve the Easter Breakfast and egg hunt on March 31, 2024.

The next meeting will be held on April 18.

Closing prayer-Candy Brown

On **motion and VOTED** the meeting was dismissed with prayer.

**ADDENDUM** added April 18, 2024:

In regards to Items 5 – 8, it should be noted that there were various times throughout 2023 that the Treasurer and Session discussed the need for changes in the structure of the Chart of Accounts and the various Funds of FPC in order to accomplish the correct set up of the Church Windows Fund Accounting system to improve the accuracy of our financial reporting. At those times, it was not yet known exactly what changes were necessary, as some accounts and funds that had been previously set up incorrectly made the work complicated and slow. So, the conversations were very general and there were no official actions recorded. As John Wyckoff, Presbytery's Accounting Assistant, came closer to the end of his review going back to 2019, the new structure of FPC's finances became clearer and these 4 motions were presented in order to codify/clarify what had already been approved verbally. These actions were not simply to go back and "make things balance." They were made in order to get all the corrections and changes in Fund structure made in 2023, so we could be more confident that reports, etc. are working correctly starting in 2024.

Respectfully Submitted,

Kathi Kinney, Clerk