

Stated Meeting
First Presbyterian Church

May 20, 2021 7:00 PM, Meeting Room and Virtual Meeting Room

Rev. Jeffrey A. Schooley, Moderator

Elders Present: Candy Brown, Nathan Carbonara, AJ Conti, Lori Disbennett, Diane Crosthwaite, Mary Ann Edwards, Deborah Groat, Jeff Groat, Justin Hedges, Adam VanDuzen, Richard Mickley-Pastoral Assistant for Education and Visitation, John Rodenhausen, Rev. Jeffrey Schooley-Moderator, and Kathi Kinney- Clerk/Elder

A quorum was present.

The meeting was opened with devotions and prayer.

Session Actions:

1. On **motion, second and VOTED** the Minutes of April 15, 2021 as amended, and April 29, 2021 were approved.
2. On **motion, second and VOTED** to seat Rev. Kyle Doeblner as a corresponding member with voice, no vote.
3. On **motion and VOTED** to offer Erin Donnett the Bookkeeper position.
4. On **motion, second and VOTED** to divide the previous motion into two parts: the offer, and the salary for this position.
5. On **motion, second and VOTED** to amend the Admin committee's motion to pay the Bookkeeper position \$16/hr.
6. On **motion, second and VOTED** to revise the pay for the Bookkeeper position to \$20/hour/\$4160 annually at 4 hours/week, to be funded by Kennedy Memorial Fund.
7. On **motion and VOTED** to offer the Church Business Administrator (CBA) staff position to Laura Perkins as a salaried position at \$20/hour, 20 hours/week to be funded through the General Fund.
8. On **motion and VOTED** to have the church office hours declared as:
 - a. Monday-Thursday
 - b. 9:00 am to 2:00 pm
 - c. Public hours: 9:00 am to 12:00 pm
 - d. By appointment: 12:00 pm to 2:00 pm
9. On **motion and VOTED** to approve a temporary contractual arrangement with Stacy Wolfe to provide consultation and training to the newly hired CBA and Bookkeeper at a rate of \$30/hour, funded through the Kennedy Memorial Fund.

10. On **motion, second and VOTED** to have Pastor Bob Armstrong as a presenter at the June joint meeting of Deacons and Elders.
11. On **motion, second and VOTED** Dick Mickley will serve as Head of Staff during Pastor Jeff's sabbatical at the Presbytery rate of \$25/hour for six hours per week. He will not have meeting responsibilities. All questions for staff will be channeled through Dick.
12. On **motion, second and VOTED** to have Kyle Doebler from the Presbytery serve as Moderator at all Session meetings during the Sabbatical.
13. On **motion, second and VOTED** to have Communion on June 6, 2021.
14. On **motion and VOTED** to approve the purchase of a storage shed not to exceed \$2656 with monies from the Kennedy Fund.
15. **On motion, second and VOTED** to approve Conroy to power wash and seal the church at a cost of \$8960.00 with monies from the Kennedy Fund.
16. On **motion and VOTED** to approve payment to Rhett Brown for his Eagle Scout Project up to \$800 with monies from the Kennedy Fund..
17. On **motion and VOTED** to schedule a Communicant's Class for this autumn to include all youth ages 13 and older who have not yet become communicant members.
18. On **motion and VOTED** Paul Tossey will be given a \$500 Child of the Church scholarship with the money coming from the Helser Scholarship fund.
19. On **motion and VOTED** to approve the Mission Trip August 1-6, 2021.
20. On **motion and VOTED** to provide information to the congregation regarding Habitat for Humanity including how interested congregants may get orientation and schedule work time.
21. On **motion, second and VOTED** to pay up to \$500 to fund Uptown Friday night for June and July with funding by reimbursement from the Kennedy fund.
22. On **motion and VOTED** to accept the slate for Deacon, Elder, Nominating Committee, and Audit Committee. The nominees are as follows:
 - a. Elder: Donna Maley, Karl Leckrone, and Kathi Kinney
 - b. Deacon: Amanda Conti, Cathy Peterman, and Maria Patterson (2 years)
 - c. Nominating Committee: Tracy Koski, Pam Archer, Katie Williams, Mary Ann Edwards
 - d. Audit Committee: Teresa Jewell
23. On **motion, second and VOTED** to lift the mask wearing requirement as of Sunday May 23, 2021.
24. On **motion, second and VOTED** to start singing during worship this Sunday May23, 2021.
25. On **motion, second, and VOTED** to amend the motion to suspend the Evening Prayer Service after May 30 and revisit it at the end of the summer or prior to the beginning of the program year.
26. On **motion, second and VOTED** to approved the following as Sunday collectors and Tellers:

Tellers: Kevin Crosthwaite, Grant Kearns, Jeff Groat, Deborah Groat, Dick Mickley, Dale Kinney, Kathi Kinney and Mary McDonald

Collectors: on Monday or Tuesday when church has in-person worship: Dave Gibson, Kevin Crosthwaite, Dale Kinney, Mary McDonald, Donna Maley, Betty Wilhelm, and Kathi Kinney.

27. On **motion, second and VOTED** to have the installation and ordination of officers on June 13, 2021.
28. On **motion, second and VOTED** to allow the theatre group, Mouth of the Wolfe, to resume meeting in the church.
29. On **motion, second and VOTED** to have the June Stated meeting as a Joint meeting of Elders and Deacons on June 19, 2021.
30. On **motion, second and VOTED** to allow the Boy Scout troop to apply for funds from Benevity based upon service hours by the Scouts.
31. On **motion, second and VOTED** the below documentation was received into the minutes due to email votes:
 - On May 7, 2021 to approve an additional meeting night for AA, which would probably be Thursday night.
 - On May 7, 2021 to approve a graduation gift card for a Christian book store for Ashlyn Stanton-Henry in the amount of \$100 using monies from the Kennedy Fund. This will be presented to her during the worship service on May 30, 2021.
32. On **motion, second and VOTED** all reports were received.
33. On **motion and VOTED** the financial report was accepted and will be submitted for audit.

Reports were received from:

1. Pastor's Report was given.
2. Pastoral Assistant's Report was distributed.
3. Deacon minutes-there was no meeting in April.
4. MAMA Minutes was distributed.
5. Nominating Committee Report was distributed.
6. Congregational Outreach Team Report was given.
7. Administrative Team Reports were distributed.
8. Worship Team Report was distributed.
9. Presbyterian meeting report was distributed.
10. Property Team Reports were distributed.
11. Education Team Reports were distributed.
12. Mission Team Reports were distributed.
13. Stewardship Team Report was distributed.
14. Sabbatical Task Force Report was distributed.
15. Financial report was distributed.

Ministrations:

1. Communion:
 - a. Communion was celebrated on May 2, 2021 by Pastor Schooley.
2. It was noted by the Stewardship chair that there are two credit cards for the church, one in Bruce Kinsey's name and one in Stacy Wolfe's name. Currently Haley Van Duzen has one and Lori Disbennett has the other. Discussion was held regarding cancelling those cards. A suggestion was made for the next chair of Stewardship to contact Huntington Bank to close the accounts and possibly acquire a debit card for the church if necessary.

The next meeting will be held on June 19, 2021

Closing prayer-Kathi Kinney

On **motion and VOTED** the meeting was dismissed with prayer.

Respectfully Submitted,

Kathi Kinney, Clerk